

**Transdisciplinary Awards Program in Translational Medicine and Therapeutics**

**Translational Biomedical Imaging Center Collaborative Pilot Grant Program  
(TAPITMAT-TBIC)**

**Submission Requirements**

**Guidelines**

- TAPITMAT-TBIC grants are available to registered members of the Institute for Translational Medicine and Therapeutics as well as Associate Members who hold Instructor A or Research Associate positions.
- These proposals require at least two Co-Principal Investigators, one investigator whose primary research focus is in imaging methodology development and another investigator whose research is focused on biomedical science. At least one of the co-principal investigators should have a primary appointment in the School of Medicine. The TBIC adopts a broad definition of imaging science and seeks proposals that focus on anatomic or functional imaging approaches that span from the microscopic to *in vivo* regimes. Proposals that include a broad range of imaging methods including image acquisition techniques, image analysis, imaging probe development will be considered.
- All proposals are due by **August 15, 2008 at 5 pm** for a project start date of **October 1, 2008**. **LATE SUBMISSIONS WILL NOT BE ACCEPTED NOR WILL EXTENSIONS BE GRANTED.**

**Required Documents**

- **Proposal Submission Form:** This should be fully executed by all Principal Investigators, their respective Chairs, and Business Administrators. **CHOP FACULTY: PLEASE NOTE THAT THE SPONSORED PROJECTS OFFICE MUST SIGN OFF ON YOUR PROPOSAL.**
- **Abstract Page:** The abstract page should be no longer than 250 words.
- **Budget:** Please use the excel template budget page and provide detailed expenses.
- **Budget Justification:** Please provide a short justification for all personnel, supplies, and equipment that will be expensed to this project. Please provide a distinct justification if resources are to be spent on services provided from outside Penn. Keep in mind these monies are being awarded via non-grant funds. If you plan to support graduate students, you will not receive Provost Subvention.
- **NIH Biosketch:** An NIH format biosketch must be submitted for the PI and the Co-PIs.
- **Research Proposal:** The research proposal shall be no longer than two single-spaced pages with one-inch margins and should include the essential background information relative to the project. Please indicate the importance of this funding to the feasibility of your research proposal. Please indicate if any other funds are available to you for the proposed research.
- Copies of **IRB and IACUC approval letters** will be required if an award is funded. Funding will be delayed until these documents are received.
- **Appendices:** No appendices will be accepted.

### **Budget Guidelines**

- Maximum allowable expenditures are in the range of \$25,000 to \$50,000 for a minimum duration of 1 year and a maximum duration of 2 years.
- Budgets must be submitted on approved excel template.
- Name, title/role, percent effort, salary, and benefits must be defined in the budget for each grant participant. Non-Penn personnel are ineligible to participate.
- Supplies should be detailed by type and number in the budget and the budget justification.
- If applicable, animals should be detailed by quantity required, cost, and per diem in the budget and budget justification.
- Equipment expenditures and service contracts should be detailed in the budget and budget justification. Please keep in mind that equipment is defined as any item costing more than \$5,000 with an estimated useful life greater than one year.

### **Other**

- Any publications that are the direct result of this funding must reference:
  - “Supported in part by the Institute for Translational Medicine and Therapeutics of the University of Pennsylvania and the Children’s Hospital of Philadelphia.”
  - “The project described was supported by Grant Number UL1RR024134 from the National Center For Research Resources. The content is solely the responsibility of the authors and does not necessarily represent the official views of the National Center For Research Resources or the National Institutes of Health.”
- Copies of publications should be sent to the Administrative Offices of ITMAT (153 Johnson Pavilion, Attn: Molly Reagan or via e-mail to [mreagan@upenn.edu](mailto:mreagan@upenn.edu)).
- A one page project summary will be due 60 days after completion of the project as defined by the project end date. In addition, please provide an accounting on the disbursement of the funds. Please use the forms which can be downloaded from the ITMAT website: [www.upenn.edu/itmat/funding.html](http://www.upenn.edu/itmat/funding.html). These summaries should be e-mailed to Lorri Schieri, [schieril@upenn.edu](mailto:schieril@upenn.edu).

### **Document Submission**

All applications should be submitted as a PDF file attachment to Lorri Schieri, Director of Administration and Finance, [schieril@upenn.edu](mailto:schieril@upenn.edu).

### **Application or Funding Questions**

Please direct any questions related to the grant submission, grant award, or grant management to Lorri Schieri, Director of Administration and Finance, [schieril@upenn.edu](mailto:schieril@upenn.edu).