

Standard Operating Procedure	Medical Coverage	CHPS SOP
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**PURPOSE:** To explain the requirements for medical coverage at different CHPS locations.

**SCOPE:** PIs, Clinical Study Teams (CSTs), CHPS Staff

**RESOURCES:** CHPS SOP\_Management of Late Outpatient Participants

**PROCEDURE:**

1. CHPS Locations

- a. PCAM 4 South – Outpatient unit (“CHPS-PCAM”)
- b. Ravdin 6NE – Research Observation/Inpatient unit
- c. Mutch Building on the PPMC Campus – Outpatient unit

2. Definitions

- a. Medical coverage is defined as the oversight of a patient by a provider. A provider is defined as a physician or Advanced Practice Provider (APP).
- b. Remote medical coverage is defined as oversight by a provider that is conducted off-premises from where the patient is located.

3. Medical Coverage Requirements

- a. CHPS provides *nursing* coverage for research participants seen in the CHPS department. CHPS does not provide *medical* coverage at any CHPS location.
- b. The CST is responsible for securing and ensuring medical coverage for research participants at all CHPS locations.
- c. A PI can delegate a covering provider to provide medical coverage to their participant.
  - i. The CST is responsible for communicating the coverage plan to the CHPS RN caring for the patient.

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- d. There are different regulations related to medical coverage for outpatients, research observation patients, and inpatients.
  - i. Outpatients + Research Observation Patients
    1. On-site medical coverage is **preferred**. Remote medical coverage alone is **allowed**. Remote medical coverage requires:
      - a. That the provider is readily available by phone and
      - b. Has ready access to Epic and the ability to place orders.
  - ii. Inpatients
    1. On-site medical coverage is **required**. Remote medical coverage alone is **not** allowed.
- e. A Rapid Response Team (RRT) is available at HUP to assist the CHPS staff during an emergency. However, the RRT does not replace the need for covering provider.
  - i. The Mutch building on the PPMC campus does not have access to the RRT. 911 is called in the event of an emergency. BLS will be provided with an AED as needed until emergency services arrive.

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