



University of Pennsylvania – Investigational Drug Service  
 3600 Spruce St / Maloney Building Ground Floor / Philadelphia, PA 19104 2215-349-8817 / fax 215-349-5132  
 51 N. 39<sup>TH</sup> St, 103 Mutch Bldg, Philadelphia, PA 19104 215-662-9995 / fax 215-243-4645  
 3600 Civic Center Blvd, 10<sup>TH</sup> Floor (10-020) 215-662-7911 / fax 215-615-1308  
 Email: [pennids@penmedicine.upenn.edu](mailto:pennids@penmedicine.upenn.edu) (Maloney/CCB); [idsnorth@penmedicine.upenn.edu](mailto:idsnorth@penmedicine.upenn.edu) (North)

**Destruction of Clinical Trial Medications for Studies Not Managed by IDS**

While the IDS strongly encourages use of our services in the conduct of clinical trials, the IDS does have the ability to arrange for proper destruction of used, damaged or expired clinical trial medications for other trials as well. **IDS CAN accept are medications and associated packaging. IDS CANNOT accept are narcotics, dangerous substances, or medical devices**

Refer to the chart below to determine the level of service you are requesting. We will weigh the package upon receipt, prior to destruction. Complete the first half, have your business manager complete the second half, then bring this form with the medications, to the IDS. IDS will document destruction on the *Investigational Drug Destruction Record* below and provide a signed copy the study team. No EPA manifest will be provided

Study Name: \_\_\_\_\_

IRB or IACUC Number: \_\_\_\_\_ Study status:  All treatments completed  Treatments still ongoing

Investigator: \_\_\_\_\_ Department or School: \_\_\_\_\_

Contact person (name and phone/email): \_\_\_\_\_

Medication(s) included (list/names only): \_\_\_\_\_

Service Requested:  1  2  3  4 Documentation Provided:  Written Inventory  None  Other:

Business Manager Name/Phone/email: \_\_\_\_\_

Account number to use (26 digits): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

		Up to 2 kg	3 to 4 kg	Each additional kg
1	Destruction only (no other services) <ul style="list-style-type: none"> <li>• Medications/associated packaging are provided to IDS with subject information blocked out</li> <li>• All products brought to IDS with a written inventory on sponsor's form</li> <li>• IDS will not verify counts or provide destruction records</li> </ul>	\$ 69	\$ 79	\$ 10 per kg
2	Destruction (inventory verified, documentation provided) <ul style="list-style-type: none"> <li>• Medications and associated packaging are provided to IDS with subject information locked out</li> <li>• All products brought to IDS with a written inventory on IDS destruction form (see below) or Sponsor's forms, IDS will verify counts prior to destruction</li> <li>• IDS will provide copy of a signed destruction record (see below) for study records</li> </ul>	\$ 78	\$ 88	\$ 12 per kg
3	Destruction (inventory performed by IDS, documentation provided for study records) <ul style="list-style-type: none"> <li>• Medications and associated packaging are provided to IDS with subject information blocked out</li> <li>• IDS will perform inventory reconciliation and complete the destruction form</li> <li>• IDS will provide copy of a signed destruction record (see below) for study records</li> </ul>	\$ 99	\$ 109	\$ 14 per kg
4	Destruction (drop-off as-is, IDS performs complete inventory/write-up, handles destruction and provides full documentation back for study records) <ul style="list-style-type: none"> <li>• IDS will remove all subject information from medication/associated packaging</li> <li>• IDS will perform inventory and complete the destruction form</li> <li>• IDS will provide copy of a signed destruction record (which includes the inventory) for study records</li> </ul>	\$119	\$ 129	\$ 17 per kg

IDS: Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_

